

*OSHKOSH CORRECTIONAL
INSTITUTION*

ANNUAL REPORT

FY15

JULY 1, 2014 – JUNE 30, 2015





OSHKOSH CORRECTIONAL INSTITUTION ORGANIZATION

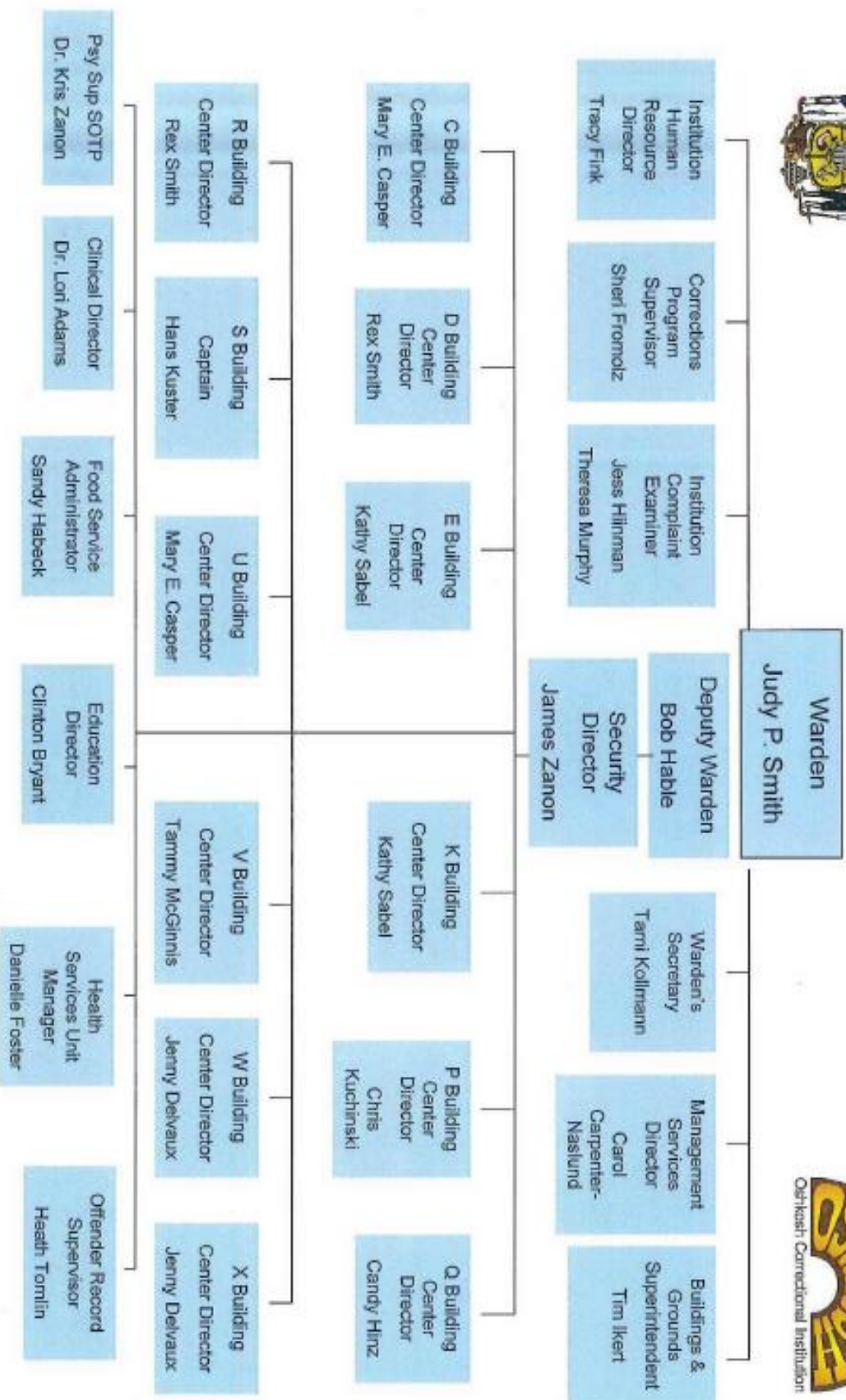


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MESSAGE FROM THE WARDEN

This is Oshkosh Correctional Institution's (OSCI's) Fiscal Year 2015 Annual Report. This document reflects the annual activities, data and accomplishments of the Institution.

The fiscal year presented many challenges which I am very proud to state that the staff of OSCI rose to meet these challenges on a daily basis. Without our dedicated staff we would not be in a position to maintain the level of inmate population, programming and work opportunities at this institution. OSCI staff demonstrates their commitment and strong work ethic in meeting the demands of our daily operations.

A number of major projects are in the stages of planning, while others are already under construction. It is an exciting time to see the central control project nearly finished, along with the camera upgrade at the midpoint of completion. The preliminary planning meetings have just begun for the long awaited remodel of our Health Services Unit.

The Oshkosh and Fox Valley communities continue to be responsive to our needs evidenced by the growing number of volunteers who commit their time and talent working with our inmate population. The institution working together with the community is the strongest partnership we can offer to our inmate population.

We are very proud of all our staff for their continued effort and support of OSCI. We look forward to the future and know that we will continue to work together to meet new challenges and ensure a safe environment for each other and our inmate population.

Judy P. Smith, Warden

INSTITUTION MISSION AND GOALS

In keeping with the Department of Corrections Mission Statement which applies to facility-based services for adult offenders, Oshkosh Correctional Institution has the following mission:

To protect society from unwarranted acts, both now and in the future, which may be committed by offenders referred to us for the purpose of habilitation. The primary way we can fulfill that responsibility, as far as the future is concerned, is through a program of productive adjustment.

Goals

1. To ensure public safety, using the least restrictive control measures feasible.
2. To promote the health, safety, dignity, and rights of offenders committed to our institution.
3. To manage resources, including community agencies and volunteers, in the most efficient, effective and practical manner consistent with the attainment of institution goals.
4. To motivate inmates to establish and implement goals; to determine what services are needed to accomplish the goals; to do whatever is possible to insure that those services are delivered; and to motivate inmates to utilize those services.
5. To develop a helping relationship between staff and inmates by being positive role models, showing mutual and equal respect for each other.
6. To develop a helping approach to problems of the inmates; all staff members have this responsibility in their daily interactions with inmates. Every contact with staff is an opportunity for learning and correcting.
7. To provide an environment which fosters and creates independent living skills by providing inmates with real choices, decision making, and the natural consequences of those choices and decisions whenever possible, and consistent with safety and security for staff, inmates, and the community.
8. To develop a sense of responsibility for self and others by building inner self-controls. Inmates will be involved in structured meaningful programs.
9. To promote a total approach to each inmates needs through addressing his physical, social and educational needs, analyzing skill deficits and addressing those deficits through relevant, proper programming.
10. To create an environment that is clean, relaxed, humanistic and conducive to helping people change.
11. To monitor and evaluate institution programs for general effectiveness and achievement of results.
12. To ensure that health care is provided to inmates consistent with professional, community and correctional health standards.

Special Historical Notes & Other Institutional Information

A new medium security prison was first proposed in 1977, by the "Flad Report" - a six year master plan commissioned by the Legislature. Wis. Stat. 301.16(lm) designated. . ." the 300 bed medium security institution shall be the Oshkosh Correctional Institution (OSCI), located north of the city of Oshkosh at the site of the DOC Winnebago Correctional Farm." Construction was started in the fall of 1984, and OSCI was activated to receive inmates in September 1986. In order to make room for the many expansion projects to the institution, the Winnebago State Prison Farm was razed and relocated to Waupun. All OSCI property was annexed to the City of Oshkosh. OSCI has a designed capacity of 1,494; however, the current inmate population is 2,040.

Total Site Acreage

- Original Site Acreage - Approximately 80 acres
- Expansion Acreage – 193 acres
- Total Site Acreage – 273 acres
- Original Interior Acreage – 43 acres
- Expansion Interior Acreage – 53
- Total Interior Acreage – 96 acres
- Perimeter Road – 2.4 acres

Oshkosh Correctional Institution Profile

- 2,040 Male Population
- Designed Capacity 1,494 males
- Uniformed Employees 337 FTE
- Non Uniformed Employees 172 FTE
- Operating Budget \$42,792,347
- Inmate to staff ratio – 4 inmates to every staff member

Salary	\$24,104,639
Fringe	\$12,155,676
Services/Supplies	\$790,557
Variable – Non Food	\$1,131,172
Food	\$2,277,676
Utilities	\$2,034,831
Maintenance	\$297,796
Total	\$42,792,347

Inmate Contributions

Child Support	\$63,178.91
Restitution	\$65,865.33
DNA	\$33,284.61
Victim Witness	\$52,117.60
Medical Co-Pay	\$14,685.00

Multi-Disciplinary Management

Multi-disciplinary institution management has enabled OSCI, the largest institution in the State of Wisconsin, to maintain a safe and secure environment that operates within its budget, while simultaneously facilitating productive programming, education, treatment, and work opportunities for its population of approximately 2,055 inmates.

Twelve living centers utilize multi-disciplinary teams, which include unit managers, security supervisors, social workers, correctional officers, psychologists, teachers, nurses, and program assistants. These unit teams cooperatively supervise, communicate and interact with manageable numbers of inmates drawing from readily available in-house resources that meet a wide array of inmate needs.

Oshkosh Correctional Institution Programs

- **Education Vocational/Academic**

Education programs are offered at OSCI to inmates who have educational needs in academic areas, vocational areas or both. In partnership with UW-Oshkosh, the Convicts to College Program is offered to inmates.

- **Self Help, AA, NA, Circle of Recovery, and the Smart Support groups offered to inmates at OSCI.**

- **Cognitive Intervention Program (CGIP)**

CGIP is a program designed to teach the offender the principles of cognitive self- change. Two phases of this program are offered. Each phase consists of 15 two hour sessions.

- **Restorative Justice - Victim Impact Group**

The Victim Impact group, sensitizes inmates to the plights of victims and the community and focuses on victim empathy

- **Domestic Violence Counseling**

This program is offered to inmates who have an identified need for domestic violence counseling. Group meets once a week for fifteen weeks.

- **Sex Offender Treatment Program (SOTP)**

The Sex Offender Treatment Program is designed as a therapeutic community model, which takes a minimum of 36 months to complete in order for inmates to graduate from the program inmates must meet objectives that include components of pre-treatment modules, behavioral modification, and educational modules and demonstrate good knowledge of relapse prevention techniques. SOTP includes the GOALS (Giving Offenders Alternative Life Skills) program for inmates with cognitive or learning challenges.

- **Teleios Program**
This program provides substance abuse, domestic violence and anger management counseling to inmates. This is a 16 week program.
- **Transitional Treatment Program**
The TTC program assists inmates with a diagnosed mental illness and/or developmental disability in transitioning from specialized institutions to a medium security living center in general population or a less secure environment.
- **Mental Illness Chemical Abuse (Dual Diagnosis Program) (MICA)**
The program is designated for inmates diagnosed with a substance use disorder and a major mental illness. A multi-disciplinary team coordinates treatment for these inmates.
- **Re-entry**
OSCI provides the DOC Pre-Release Curriculum per the Re-entry Policy. OSCI also offers numerous re-entry programs such as, Windows to Work, Circle of Support, and the Transitional Treatment Outreach Program.
- **Transitional Outreach Program (TOP)**
The program provides comprehensive, statewide, pre-release and post-release services to offenders with chronic mental illness who are returning to Wisconsin communities. The major goals are to minimize criminal recidivism and psychiatric deterioration, as well as to enhance community living skills. Upon release, Outreach Specialists work in collaboration with Division of Community Corrections agents to establish community contacts largely in the counties where the inmate is released.
- **Windows To Work**
The program provides a unique opportunity for County communities to address the needs of offenders through a pre and post-release educational and supportive model. The program enhances public safety by assisting communities to develop an infrastructure to integrate offenders and promote healthy development activities that will assist returning offenders to positively contribute to their communities.
- **Circles of Support**
This is a voluntary program in which individuals recently released from prison can request to be accepted as Circles participants. The ultimate goal is to reduce recidivism and make our communities safer.

- **PawsForward Service Dog Program**

The PawsForward program is a community service project designed to have inmate volunteers train puppies and dogs to become guide dogs for visually impaired persons residing in Wisconsin. The program is a joint effort between OSCI and OccuPaws (a non-profit organization) located in Madison, Wisconsin. The inmate volunteers are selected through disciplinary record, record checks, job or school status, staff reviews, and an interview process. They continue to be evaluated on a continuous basis for their appropriateness and positive motivation for the program. The selected inmate volunteers live with the dogs in their cells and are responsible for the dogs health, training and well-being at all times. OccuPaws provides volunteer trainers and groomers that come into OSCI to train the inmates in a group setting on a rotating schedule. OccuPaws provides all of the dogs and supplies for the program through donations and their own funding. The program was started in December, 2012 and currently houses 10 dogs.

Oshkosh Correctional Institution Work and Community Projects

Community Service projects

15,370 hours of work provided by 942 inmates for community projects. Examples of projects include sign painting for the Parks and Recreation Departments, signage for several different non-profits and wood items from the maintenance department inmate workers for donations for non-profit fund raisers.

Horticulture program

10,500 lbs. of produce was donated to local food pantries.

Vermicomposting

Over 37,200 pounds of waste was consumed by worms which produced 10,844 pounds of worm castings.

Recycling

87,785 pounds of aluminum recycled.

Volunteers

Volunteers contributed over 2000 volunteer hours helping with program services at OSCI which included religious, NA, AA and Self Help groups.

Braille Program

Trains qualified inmates in literary Braille transcription leading to certification by the library of Congress in Braille Transcription. Inmates produce quality Braille materials for the special needs population state-wide and throughout the country.

Knitting Program

Donations of yarn from the community were used by inmates to produce more than 2,000 knitted items for social services and non-profit organizations in the surrounding five counties.

Fathers Sharing Books Program

A program that involves fathers sharing and reading books with their children during visiting hours. This program has generated national interest.

Inmate Complaints

Inmate Complaints by categories	
Category	Number
Staff	126
Correspondence and Publications	263
Discipline	153
Medical	503
Release	16
Personal Physical Conditions	78
Personal Property	417
Rules	106
Religion	21
Work and School Programs	73
Visiting	90
Food	51
Classification	19
ICRS	23
Discrimination	3
Inmate Accounts	81
BCE	3
Breach of Confidential Health Information	28
Staff Sexual Misconduct	4
Inmate Sexual Misconduct	3
Dental	20
Psychology	28
Psychiatry	26
Staff Misconduct	12
Other	173
Total	2320

Inmate Conduct Reports

3,345 conduct reports were served and heard by the Due Process Hearing Committee. Of the 4,022 conduct reports 187 were appealed.

Volunteer Hours

Over 2,000 volunteer hours which included bible study, pastoral visits, and worship services. Other groups were volunteering for Self Help, NA, and AA groups.

Employee Service Program

The Employee Service Program contracted with Life Matters an Employee Assistance Provider. Life Matters provides free and confidential assessment, short-term counseling, prevention, education, and referral services for staff and their dependents. OSCI has an active ESP committee and 12 peer supporters.

Acronyms

AA	Alcoholic Anonymous
CGIP	Cognitive Intervention program
DOC	Department of Corrections
DVC	Domestic Violence Counseling
GOALS	Giving Offenders Alternative Life Skills
MICA	Mental Illness Chemical Abuse
NA	Narcotic Abuse
OSCI	Oshkosh Correctional Institution
PREA	Prison Rape and Elimination Act
SOTP	Sex Offender Treatment Program
TOP	Transitional Outreach Program
TTC	Transitional Treatment Program